



BRUSSELS EXPO
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Brussels
BRUSSELS EXPO n.p.o.
VAT BE 0406.655.573



Preliminary Overview of Services Offered by Brussels Expo

From end of February 2025, the webshop for TransformIT Europe will be available.

Only registered exhibitors will then be able to book services related to their trade fair appearance through the webshop.

For your guidance, we have included below an overview of some key offerings available in the webshop:

- Electricity
- Water
- Internet
- Suspension
- Parking permits
- Standard booth construction for small booths
- Hostesses



DEADLINE EARLY BOOKING RATE : 15 working days before the build-up

Formula A : "Easy Box" switchboard with automatic differential circuit breaker and outlets, power **consumption** + reception of the installation by an authorised organisation. **Always 24h/24h supply.**

Code	Watts	Amp.	Easy Box	Early booking rate until 08/04/2025 excl. 21 % VAT	Standard rate until 30/04/2025 excl. 21 % VAT	Last minute rate from 01/05/2025 excl. 21 % VAT
T2	2.200	16 mono	3 outlets (Type A)	222 €	266 €	319 €
T6	6.000	16 mono	3 outlets (Type A)	407 €	488 €	586 €
T9	9.000	16 mono	3 outlets (Type A)	480 €	577 €	692 €
T12	12.000	20 tri	9 outlets (Type B)	600 €	720 €	864 €
T14	14.250	25 tri	9 outlets (Type B)	695 €	834 €	1.000 €
T18	18.000	30 tri	9 outlets (Type B)	813 €	976 €	1.171 €
T22	22.500	35 tri	9 outlets (Type B)	977 €	1.172 €	1.406 €
T30	30.000	50 tri	12 outlets (Type C)	1.232 €	1.479 €	1.775 €
T40	40.000	63 tri	12 outlets (Type C)	1.435 €	1.722 €	2.067 €

Formula B : naked cable (without plug), power **consumption** + **reception** of the installation by an authorised organisation

Code	Watts	Amp.	Early booking rate excl. 21 % VAT	Standard rate excl. 21 % VAT	Last minute rate excl. 21 % VAT	Code	Watts	Amp.	Early booking rate until 08/04/2025 excl. 21 % VAT	Standard rate until 30/04/2025 excl. 21 % VAT	Last minute rate from 01/05/2025 excl. 21 % VAT
6	6.000	10 tri	323 €	388 €	466 €	40	40.000	63 tri	1.245 €	1.494 €	1.793 €
9	9.000	16 tri	414 €	497 €	596 €	50	50.000	80 tri	1.510 €	1.812 €	2.175 €
12	12.000	20 tri	503 €	604 €	725 €	60	60.000	100 tri	1.881 €	2.258 €	2.709 €
14	14.250	25 tri	606 €	728 €	873 €	80	80.000	125 tri	2.345 €	2.814 €	3.377 €
18	18.000	30 tri	736 €	884 €	1.060 €	100	100.000	160 tri	2.727 €	3.272 €	3.927 €
22	22.500	35 tri	893 €	1.072 €	1.286 €	125	125.000	200 tri	3.152 €	3.783 €	4.539 €
30	30.000	50 tri	1.071 €	1.285 €	1.543 €	150	150.000	250 tri	3.559 €	4.271 €	5.125 €

Extra

Code	Description	Early booking rate until 08/04/2025 excl. 21 % VAT	Standard rate until 30/04/2025 excl. 21 % VAT	Last minute rate from 01/05/2025 excl. 21 % VAT
17	CEE plug – 16 AMP.	58 €	70 €	84 €
18	CEE plug – 32 AMP.	70 €	84 €	100 €
19	CEE plug – 63 AMP.	98 €	117 €	141 €
20	CEE plug – 125 AMP.	122 €	146 €	175 €



A : from 2200 to 9000 kw
 Dimensions: Width = 40 cm
 Height = 41 cm
 Depth = 31 cm

B : from 12000 to 22500kw
 Dimensions: Width = 48 cm
 Height = 57 cm
 Depth = 34 cm

C : from 30000 to 40000 kw
 Dimensions: Width = 48 cm
 Height = 57 cm
 Depth = 34 cm

1. Rates and terms and conditions of payment

A 20% supplement will be charged on orders (and order changes) applied after deadline (see early booking rate).

Each relocation of a connection that is applied for during the time of pre-construction and construction shall be billed at an extra 58,98 €/hour (excluding VAT).

Following receipt of the order, BRUSSELS EXPO shall raise an invoice. This invoice may be paid by way of bank transfer or by credit card.

Current shall be supplied to all connections scheduled when all sums owed to BRUSSELS EXPO have been settled.

2. Material

Exhibitors shall be liable for all damage - regardless of nature - to the equipment made available to them, for the entire duration this equipment was at their disposal, from the first day of construction until the final day of dismantling. It is incumbent on the exhibitors (if applicable through the party who signed the order form acting in the name of and for account of the exhibitor) to report all and any problems to the equipment with or damage to the equipment to BRUSSELS EXPO upon reception of the equipment, and no later than 24 hours from the time of reception (by letter or by e-mail to: connections@brussels-expo.be).

Unnecessary ordered material or not delivered material has to be reported to BRUSSELS EXPO before the end of the fair.

Beyond this time limit, no further complaints shall be admissible and the equipment shall be considered to have been made available by BRUSSELS EXPO in perfectly good working order and free from defects.

3. Sketch

Please add an oriented sketch of your stand indicating the connections ordered. If insufficient information is supplied, the connections will be put in place at the technically most advantageous location.

4. Technical information

Each application (or change to an existing application) sent in after the build-up period has started shall be performed under reservation of feasibility.

Cabling via the ceiling is strictly prohibited.

The 50 Hz alternating current has been divided into 3 x 400 V + PEN

Always 24h/24h supply.

All electrical installations are to be executed in compliance with the General Rules and Regulations for Electrical installations and the requirements set out in the Specific Regulations of BRUSSELS EXPO electrical department.

5. Safety

The stands that have a floor surface area greater than 72 m² are required to have appropriate extinguishers in place at all times. Exhibitors can buy an extinguisher if necessary, in the webshop of Brussels Expo.

Please see BRUSSELS EXPO Safety Regulations.



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WATER

DEADLINE EARLY BOOKING RATE : 15 working days before the build-up

Formula A : waterconnections Hall Level				
Code	Description	Early booking rate until 08/04/2025 excl. 21% VAT	Standard rate until 30/04/2025 excl. 21% VAT	Last minute rate from 01/05/2025 excl. 21% VAT
1 A	Intake (1/2") + outlet (5/4") + kitchenunit with water heater 5 L	479 €	575 €	690 €
1 B	Intake (1/2") + outlet (5/4") + kitchenunit without water heater	335 €	402 €	482 €
2	Intake (1/2") + outlet (5/4")	304 €	364 €	437 €
4	Intake (1/2")	211 €	253 €	304 €
5	Outlet (5/4")	211 €	253 €	304 €
3	Miscellaneous connections (water heater, dishwasher)	41 €	49 €	58 €

Formula B : waterconnections 1st Floor				
Code	Description	Early booking rate until 08/04/2025 excl. 21% VAT	Standard rate until 30/04/2025 excl. 21% VAT	Last minute rate from 01/05/2025 excl. 21% VAT
1 AE	Intake (1/2") + outlet (5/4") + kitchenunit with water heater 5 L	578 €	694 €	833 €
1 BE	Intake (1/2") + outlet (5/4") + kitchenunit without water heater	434 €	520 €	624 €
2E	Intake (1/2") + outlet (5/4")	394 €	473 €	568 €
4E	Intake (1/2")	272 €	327 €	392 €
5E	Outlet (5/4")	272 €	327 €	392 €
3E	Miscellaneous connections (water heater, dishwasher)	52 €	62 €	75 €

Extra				
Code	Description	Early booking rate until 08/04/2025 excl. 21% VAT	Standard rate until 30/04/2025 excl. 21% VAT	Last minute rate from 01/05/2025 excl. 21% VAT
25	Rent water heater 10 L (2.200 W) (143x550x211mm) (*)	148 €	177 €	213 €
34	Rent water heater 150 L (6.000 W) (*)	241 €	290 €	347 €
FLEX	Fill and drain of a swimming pool until 2m ³ (jaccuzzi)	106 €	127 €	153 €
EAU	Fill and drain of a swimming pool from 2m ³	On request connections@brussels-expo.be		



Dim. L 87,80 x D 50 x H 90 cm

(*) not applicable on code 1A(E) and 1B(E)

Each appliance that is connected to the water distribution network must be compliant with NBN-EN 1717 and approved by BELGAQUA. Below, please specify which type(s) of application(s) are to be put in place at the stand that require a special permit for the use of aerosol producing water objects (see § 5 below):

Swimming pool, whirlpool, pond Filtering system Air humidifiers and nebulisers

1. Rates and terms and conditions of payment

A 20% supplement will be charged on orders (and order changes) applied after deadline (see early booking rate).

Each relocation of a connection that is applied for during the time of pre-construction and construction shall be billed at an extra 58,98 €/hour (excluding VAT).

Following receipt of the order, BRUSSELS EXPO shall raise an invoice. This invoice may be paid by way of bank transfer or by credit card.

Current shall be supplied to all connections scheduled when all sums owed to BRUSSELS EXPO have been settled.

2. Material

Exhibitors shall be liable for all damage - regardless of nature - to the equipment made available to them, for the entire duration this equipment was at their disposal, from the first day of construction until the final day of dismantling. It is incumbent on the exhibitors (if applicable through the party who signed the order form acting in the name of and for account of the exhibitor) to report all and any problems to the equipment with or damage to the equipment to BRUSSELS EXPO upon reception of the equipment, and no later than 24 hours from the time of reception (by letter or by e-mail to: connections@brussels-expo.be).

Unnecessary ordered material or not delivered material has to be reported to BRUSSELS EXPO before the end of the fair.

Beyond this time limit, no further complaints shall be admissible and the equipment shall be considered to have been made available by BRUSSELS EXPO in perfectly good working order and free from defects.

3. Sketch

Please add an oriented sketch of your stand indicating the connections ordered. If insufficient information is supplied, the connections will be put in place at the technically most advantageous location.

4. Technical information

Each application (or change to an existing application) sent in after the build-up has started shall be performed under reservation of feasibility.

All connections to the water distribution network and the devices and appliances concerned must be compliant with the requirements set out by the Brussels Water Distribution Intermunicipal Company (*Brusselse Intercommunale voor Waterdistributie (BIWD)*), the NBN-EN 1717 standard and the requirements held out by BELGAQUA. All devices and applications that are connected need to be approved by BELGAQUA. For further information on this matter, please contact BELGAQUA directly (www.belgaqua.be).

In case of non-conformity, BRUSSELS EXPO technical services shall declare the water connection unfit and pump out all non-compliant devices and appliances at the charge of the exhibitor, without compensation. BELGAQUA may also draw up an irrevocable report during its inspection of the stand.

5. Safety

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INTERNET 2 DAYS

DEADLINE EARLY BOOKING RATE: 15 working days before the build-up

1. Standard Connection

Plug & Play cable connection (DHCP + NAT)

Vitesse download jusqu'à 100 Mbps & upload jusqu'à 30 Mbps - pas de port forwarding
 Download snelheid tot 100 Mbps & upload snelheid tot 30 Mbps – geen port forwarding
 Download speed up to 100 Mbps & upload speed up to 30 Mbps – no port forwarding
 IPSec Pass-Trough actif – geactiveerd – activated
 Basculement automatique sur un fournisseur internet alternative
 Automatische failover naar alternatieve internet provider
 Automatic failover to an alternative internet provider

Standard connection			Early booking rate excl. 21 % VAT	Standard rate excl. 21 % VAT	Last minute rate excl. 21 % VAT
2 Days	Down/Mbps	UP/Mbps	Price	Price	Price
	100	30	226 €	271 €	325 €
extra cable			142 €	171 €	205 €

2. PRO Connection

Connexion dédiée et câblée avec adresse IP publique – Vitesse synchrone garantie – Basculement automatique sur un fournisseur internet alternatif

Kabelconnectie (dedicated) met publiek IP adres – Gegarandeerde synchrone bandbreedte – Automatische failover naar een alternatieve internet provider

Dedicated cable connection with public IP address – Guaranteed synchroon bandwidth – Automatic failover to an alternative internet provider

PRO connection			Early booking rate excl. 21 % VAT	Standard rate excl. 21 % VAT	Last minute rate excl. 21 % VAT
2 Days	Down/Mbps	UP/Mbps	Price	Price	Price
	30	30	1.538 €	1.846 €	2.215 €
	50	50	2.393 €	2.872 €	3.446 €
	100	100	3.191 €	3.829 €	4.595 €
	Connexion + 100 Mbps		On request : internet@brussels-expo.be		
extra cable			142 €	171 €	205 €

1. Rates and terms and conditions of payment

A 20% supplement will be charged on orders (and order changes) applied after deadline (see early booking rate).

Each relocation of a connection that is applied for during the time of pre-construction and construction shall be billed at an extra 58.98 €/hour (excluding VAT).

Changes to the type of Internet connection, applied for by the exhibitor during the build-up, can be performed only if this is unlikely to cause any problems at the stands of other customers who are connected to the Internet over the same Internet line. The rate for these supplementary services is 132 €/hour (excluding VAT).

Communication and account fees are included in the price.

Following receipt of the order, BRUSSELS EXPO shall raise an invoice. This invoice may be paid by way of bank transfer or by credit card.

Current shall be supplied to all connections scheduled when all sums owed to BRUSSELS EXPO have been settled.

2. Sketch

Please add an oriented sketch of your stand indicating the connections ordered. If insufficient information is supplied, the connections will be put in place at the technically most advantageous location.

3. Technical information

Each application (or change to an existing application) sent in after the build-up period has started shall be performed under reservation of feasibility.

Your PC needs to have a network card (UTP interface). Over a standard Internet connection, you are allowed to connect up to a maximum of 5 PCs via a hub. If you do not have your own hub, you can always order extra connection points.

Configuration Mail Server : SMTP address = relay.brussels-expo.be

The Internet connection at the scheduled connections will become operational on the last day of the build-up, as of 02:00 pm. BRUSSELS EXPO makes a WIFI connection available free of charge inside the Halls to enable you to use your computer. However please be advised that this connection is not guaranteed and limited.

On no account can BRUSSELS EXPO be held liable for any temporary service interruptions or breakdowns, interrupted or lost data or unauthorised information that is sent over the connection. By signing this order sheet, you are consenting to the terms and conditions specified herein.

For further information, please contact us (Phone: + 32 2 658 42 53 - e-mail: o.gheysens@brussels-expo.be)

4. Safety

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SUSPENSIONS

DEADLINE EARLY BOOKING RATE : 15 working days before the build-up

Formula A : Suspensions without rental of manual chain hoists				
Code	Description	Early booking rate until 08/04/2025 excl. 21 % VAT	Standard rate until 30/04/2025 excl. 21 % VAT	Last minute rate from 01/05/2025 excl. 21 % VAT
G1	Point in Hall 2, 4, 6, 8, 9, 10 or 11	167 €	250 €	300 €
M1	Point in Hall 1, 3, 5, 7 or 12	211 €	315 €	378 €
	Demand of more than 50 points per stand	On request suspensions@brussels-expo.be		
CTL	Safety control AIB (per point) required	19 €	19 €	19 €

Type of suspension point : make your choice
<input type="radio"/> steel cable (max. 50 kg/point) max. 50 kg / pt > diameter 4 mm
<input type="radio"/> chaine (+50 kg/point – max. weight ‡ per hall) + 50 kg (the max.weight depends on the hall)

Formula B : Suspensions with rental and installation of manual chain hoists				
Code	Description	Early booking rate until 08/04/2025 excl. 21 % VAT	Standard rate until 30/04/2025 excl. 21 % VAT	Last Minute rate from 01/05/2025 excl. 21 % VAT
G1TAK	Point in hall 2, 4, 6, 8, 9, 10 or 11	316 €	436 €	523 €
M1TAK	Point in hall 1, 3, 5, 7 or 12	361 €	501 €	601 €
CTL	Safety control AIB (per point) required	19 €	19 €	19 €

1. Rates and terms and conditions of payment

Early booking rate : applicable for each order in our possession minimum 20 working days before the 1st (pre) build-up day
Standard rate : applicable for each order in our possession less than 20 working days and minimum 3 working days before the 1st (pre) build-up day
Last Minute : applicable for late orders, on condition that suspension is feasible (access, weight limits ...)

Complex works are included as part of an in-depth study by BRUSSELS EXPO. The rate applied for such items depends on the number of items ordered. Specific price application from 50 points.

Following receipt of the order, BRUSSELS EXPO shall raise an invoice. This invoice may be paid by way of bank transfer or by credit card.

2. Sketch

To ensure a correct execution of the suspension works, please specify the following information on the sketch :

- The **orientation** of the stand compared to the neighbouring stand and/or to the hall.
- The **exact location** of each point compared to the borders of the stand (co-ordinates (x,y))
- The **real load** of each point. (If none of the points exceeds 100 kg, the total load is sufficient)
- The **height** of the points (= The height of the cable drops, not the height of the load.)

3. Technical information

Each application (or change to an existing application) sent in after the build-up has started shall be performed under reservation of feasibility.

In case of possible last minute executions of suspension items (whether in change or in supplement to the original items ordered), the work area must be evacuated at the instruction of Serviscene (= the performer). This work area can also take in adjacent stands. This step is necessary to act in compliance with statutory obligations on risk prevention. Any extra costs shall be at the charge of the exhibitor.

The hire of the hoist includes the installation of the hoist to Serviscene's suspension point, putting away the chain inside the chain bags during the build-up and taking out the chain during stand dismantling and removing the hoist from the suspension point. All hoists shall be put in place before the 1st day of build-up period. All hoist chains shall be put away during the last day of the build-up and the hoist chains shall be lowered during any given day of the stand dismantling period (the exact day depends on the Halls accessibility). Serviscene shall contact the customer to arrange this date. During the Last Minute period, the hire depends on accessibility to the Halls and the availability of the equipment.

As it is not unlikely for persons to walk or stand still underneath the suspended loads, when using (manual or electric) hoists for the suspension of loads inside the Halls, we insist on:

- either the useful load of the hoists to be divided by two (e.g., a 500 kg hoist is permitted to lift no more than 250 kg)
- or to use safety cables or chains to secure the hoists (doubling the suspensions).

As the capacity of the nylon turnbuckle sets is not guaranteed at temperatures above 100°C and given the specific risks of fire (stands), of high temperatures (spots) and of the presence of persons underneath the suspended loads, suspensions by way of turnbuckle sets are not permitted.

Metal cables in a nylon sleeve however are acceptable.

Light fittings (spots, lasers, rails, speaker cabinets,...) must be attached to be light bridges each separately.

When using cable clamps, their number and application is to comply with the manufacturer's requirements and all applicable rules and standards.

In all cases, the cables and chains you use to suspend equipment overhead must have a minimum 8 to 10 breaking strength (or the service load as specified in the catalogue is to be divided in two).

Access to the roof structure is strictly prohibited.

BRUSSELS EXPO examines the application on the assumption that it has been approved by the event's Organising Committee. BRUSSELS EXPO alone is entitled to approve suspensions of decorative objects, lighting structures or other objects in general, to the overhead structure of the Halls.

Only BRUSSELS EXPO is authorised to put in place suspension items. In case of breach of this specification, the exhibitor shall be billed 500 € per item, raised with the specific costs (authorised inspection body) and any repair costs for damage inflicted as part of this breach. In addition, BRUSSELS EXPO shall be within its rights to remove the object without the infringer's consent, with any costs and risks involved therein entirely at the charge of the exhibitor. BRUSSELS EXPO declines all and any liability for any damage in this respect. At all times the Organising Committee will be notified of the fraud established.

For all suspensions, BRUSSELS EXPO shall call on the services of an officially authorised inspection body. The costs involved in said inspections shall be billed to the exhibitor on the basis of the unit price as specified in the order sheet.

The exhibitor is responsible for the information transmitted to BRUSSELS EXPO by him regarding his project, as well as for the structural consistency of the objects suspended. Transmitting erroneous information shall automatically void the agreements in place between BRUSSELS EXPO and the exhibitor and exclude all and any liability on the part of BRUSSELS EXPO in case of accidents.

4. Safety

Please see BRUSSELS EXPO Safety Regulations.



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Parking Fees During the Event

1. Daily Parking Rate

- The parking cost is **12 euros per day**.
- You can pay for your parking ticket **daily at the parking location**.

2. Parking Permit for the Entire Event Duration

- Alternatively, exhibitors can pre-order a **parking permit for the entire event (2 days)**.
- The total cost is **24 euros (2 days x 12 euros)**.

Notes:

- The parking permit offers convenience by eliminating the need for daily payments on-site.
- Please order your parking permit in advance to ensure seamless access.

Contact:

- For more information or to order a parking permit, please contact Brussels Expo.